**UAAD Board Meeting**

**Wednesday, May 1, 2013**

**Nebraska Union Regency B**

**Members Present:**

Patrick Barrett, Deb Dahlke, Michele Deaton, Kate Engel, Jason Farber, Charlotte Frank, Vicki Highstreet, Amy Lanham, Angi McAndrews, Duane Mohlman, Al Stark, Julie Thomsen, Sara Weixelman, Karen Wills

**Call the Meeting to Order** (Vicki Highstreet)

2013-2014 UAAD President Elect Vicki Highstreet called her last meeting of the academic year to order at 12:02pm.

**Approval of Meeting Agenda** (Vicki Highstreet)

Patrick Barrett made a motion to approve UAAD Board Meeting Agenda for May 1st.

Sara Weixelman seconded the motion. The agenda was unanimously approved.

**Approval of April Minutes** (Julie Thomsen for Karen Wills)

Al Stark made a motion to approve UAAD Board Meeting April Minutes.

Charlotte Frank seconded the motion. The agenda was unanimously approved.

**Treasurer’s Report** (Jason Farber)

**April 2013**

**Revenue:**

Deposit – Spring Professional Development Registration Fees $140.00

Foundation Contribution (April 30) $15.00

**TOTAL REVENUE $155.00**

**Expense:**

Spring Professional Development:

Speaker Fee $1,200.00

Name Tags $17.43

**TOTAL EXPENSES $1,217.43**

**Assets:**

Cash – Wells Fargo Checking Account $3,554.00

Foundation Account $3,950.00

Accts Receivable – UNL Cost Center $980.00

**TOTAL ASSETS** **$8,484.00**

Deb Dahlke made a motion to approve UAAD Balance Sheet as of April 30, 2013.

Julie Thomsen seconded the motion. The budget was unanimously approved.

**President’s Report – Vicki Highstreet**

* Thanks to Julie Thomsen for facilitating the April Member Meeting
* Deans and Directors Meeting, April 16, 8:30-10:00am included a report from Admission with the current status of recruitment and an overview from Workshop Architects on the future of the Nebraska Union

**Faculty Senate Report – Julie Thomsen**

* No Report (Unable to attend but will forward minutes to UAAD Board)

**Program Committee – Michelle Deaton**

* May 15 – Year End Picnic (no charge so we don’t conflict with raffle)
* Will be held outside next to the new Lied Commons
* UAAD members must register so we know how many are attending
* Rain location site (or snow) in Westbrook or Kimball Recital Hall
* Vicki Highstreet and Amy Lanham will not be able to attend

**Bylaws – Michele Deaton**

* Voted on and approved during April meeting and uploaded to UAAD shared drive

**Professional Development – Charlotte Frank**

* Summary of the April event
* Charlotte worked the check in table by herselfin the absence of Linda Luedtke, UNOPA President
* Started with 60 registrations and ended up with 51 participants
* There were 40 UAAD members, 10 UNOPA members, and 3 paying participants: 1 from the Foundation and 3 from Bursars (also picked up 2 new members)

**Community Outreach – Erin Wirth (Absent)**

* May Member Meeting group will be Camp CoHoLo – Children’s Cancer Camps of Nebraska: <http://campcoholo.com/>
* Erin will use the extra iPod Touch from Amy for the raffle prize at May Picnic
* Kate Engel reported that there were 7-8 people in the UAAD group for The Big Event. They hauled mulch at Herbert Park

**Website – Al Stark, Mike O’Connor (Absent)**

* Mike O’Connor will be ready to give a website orientation in the fall to the new Board

**Employee Liaison – Patrick Barrett**

* 1. Campus Recreation Advisory Council – Karen Kassebaum
  2. Chancellor’s Commission on the Status of Women – Melissa Townsend
  3. Employee Fringe Benefits Committee University-wide – Kimberly Barrett
  4. Parking Advisory Committee – Dan Shattil
     + Parking meter rates increased today to match city meter rates
     + Fines for parking at expired meter increased from $10 to $15
     + Cost of parking permits will not increase next year
  5. Parking Appeals Committee – Gene Hogan, Ken Reining & Phil Berlie
  6. Safety Committee – Allan Specht
  7. Chancellor’s Committee on Wellness – Cathy Jewell
  8. Chancellor’s Commission on Environmental Sustainability – Rod Chambers
  9. Emergency Employee Loan Fund Advisory – Sally Buchholtz
  10. University of Nebraska Ambassadors University-wide –Kate Engel
  11. University Child Care Committee – Roshan Pajnigar

**Communications – Sara Weixelman**

* May activities are posted on the front page of the UAAD website
* UAAD Facebook Page now has 32 LIKES (viral numbers are available for free)

**Membership – Amy Lanham**

* Current Membership Numbers: 155
* Renewals: 0
* New: 2 (Human Resources & Nebraska Foundation)
* Look for something exciting for membership incentives in August and September

**Nominating – Angi McAndrews**

* 110 UAAD members have voted so far and the polling will close at 4:30pm today
* Due to Angi’s May 15th absence, Julie Thompson will announce the newly elected officers at the May Picnic

**Mentoring – Kate Engel**

* Sent out another survey and program has been revamped into UAAD CONNECT
* Removed mentor/mentee aspect and moving more toward making connections
* On May 22nd anybody that has been involved with both versions of the program will be invited to a kickoff luncheon in Selleck

**Other Items/New Business**

* Patrick Barrett met with Mark Whitehead of Whitehead Oil to provide an extra benefit to all University employees on top of the Scorecard discount card
* On certain days, there will be U-Stop stores that will have special discounts of $0.05 per gallon (name brand Phillips 66 fuel)