



University of Nebraska_Lincoln
University Association for Administrative Development

<http://uaad.unl.edu>

UAAD Board Meeting Agenda

Wednesday, September 3, 2014

12:00 p.m. - Nebraska Union (City Campus) - Regency A (Brown
Bag Lunch)

1. Call the Meeting to Order (12:04)/Introductions

Members in attendance: Nicole Smith, Becky Carter, Shannon Parry, Stephanie Vendetti, Lindsay Augustyn, Deb Eisloffel, Rene Mayo-Rejai, Pam Peters, Dodie Eveleth, Vicki Highstreet, Julie Thomsen, Jenny Schnase, Kate Engel, Becki Barnes, David Hartline, Tony Lazarowicz, Erin Wirth, Karen Wills, Susan Reinke

2. Approval of Meeting Agenda Motion: Becky Carter Second: Vicki Highstreet

3. Approval of August Minutes Motion: Jenny Schnase Second: Pam Peters

4. Treasurer's Report – Jenny Schnase Motion: Vicki Highstreet Second: Becky Carter

5. President's Report- Kate Engel

a. Chancellor's Committee on Wellness – New UAAD Rep - Laviania Thandayithabani

b. UAAD General Meetings – Speakers confirmed for meetings

September: Dr. Donde Plowman

October: Dr. Samuel J. Meisel

November: Phil Hammar

December: Graze & Mingle

January: UNOPA/UAAD Joint Meeting

February: Dr. Ronnie Green (Founders' Day)

March: Dr. Roberto Lento

April: Jennifer Dam Shewchuk

May: End of Year Picnic

c. UAAD Archives Moved – Thanks Julie! There are 5/6 boxes of agendas from the beginning of UAAD. The specific location in NET where the boxes will be located at will be announced once it's all moved.

d. Proposed Budget – Discussion/Questions

i Only income revenue is memberships and professional development.

ii Considerations for this year: charging for professional development; charging for graze and mingle; Founder's Day expenses.

iii Membership fees \$10 for one year/\$18 for two years. The proposed budget is in consideration of these set fees. We have roughly 150 members but not that at regular meetings.

- iv Discussion of increase in membership: Inflation over the past 15 years for \$10 is now roughly \$19. Discussed possibly doing two-step inflation of dues. Need to look into how many people do 2 year versus 1 year memberships; how many attend professional developments versus regular meetings? Do we raise dues and charge for professional development?
- v What are other revenue streams (bake sales, parking lots, 50/50, etc.)? Co-sponsoring events to help fund? Contacting the foundation to see if there are any connections there. Partnering with Colleges, getting Dean's on board
- vi Move to approve budget with the inclusion of \$25 on frames- Motion: Becki Barnes, Second Deb Eisloeffel.

6. Committee Reports/Updates

a. Professional Development – Lindsay Augustyn & Deb Eisloeffel

Met with Nebraska Wesleyan and is willing to do something with us on November 6th in the AM at NET. Discussed focusing on relationships within the workplace and bureaucracy.

Nancy Myers has agreed to present as well. Appreciative inquiry might be a topic as it came up as a high interest in recent survey.

UNOPA has an interest with doing a shared book club.

b. Founders' Day - Dodie Eveleth & Shannon Parry

Will meet again soon now that they have a budget. Are thinking of some freebies.

c. Awards – Rene Mayo & Pam Peters

Discussion of Oldt & Donaldson Nomination Forms

Revamping the submission forms so it is in one form. The additional questions will still stay separate. There will need to be a disclaimer included that only one award could be won if nominated for both. Everyone agreed with new format.

d. Nominating – Karen Wills – no report

e. Membership – Amy Lanham – no report

f. UAAD Connect – Heather Stalling & Shelley Harrold – no report

g. Programs – Carlos Lopez

- i. Topic/title for Dean Plowman's September 17 presentation, have not received a topic yet

h. Employee Liaison – Becki Barnes – no report

i. Publicity/Public Relations – Erin Wirth & David Hartline

Survey went out and received just under 50 responses. Working to analyze the responses as well as a newsletter.

j. Webmasters & Social Media – Sara Weixelman & Mike O'Connor – no report

k. Community Outreach – Tony Lazarowicz & Stephanie Vendetti

Working on schedule of events:

September: Backpack Program

October: Habitat for Humanity Build (10 volunteers at 8-10:30, 10 volunteers at 12:15) Site specifics TBD

November 13: Serve at People's City Mission

November/December: Santa for a Senior

December 11: Serve at People's City Mission

January: UNL's OpeN Shelf

February: Serve at People's City Mission

March: Serve at People's City Mission

April: The Big Event

1. Bylaws – Charlotte Frank – no report

7. Other items/new business

8. Questions?

9. Adjourn (1:01pm)

Mark your calendar:

1. UAAD Monthly General Meeting – September 17, 11:45 a.m.-1 p.m.

2. UAAD Board Meeting – October 1, 12-1 p.m.