**UAAD Board Meeting**

**Wednesday, January 8, 2014**

**Nebraska Union Pewter Room**

**Members Present:**

Becky Carter; Michele Deaton; Kate Engel; Jason Farber; Charlotte Frank; Amy Lanham; Tony Lazarowicz; Carlos Lopez; Rene Mayo Rejai; Pam Peters; Julie Thomsen; Sara Weixelman; Karen Wills

**Members Absent:**

Rebecca Barnes; Nicki Evans; Vicki Highstreet; Angi McAndrew; Mike O’Connor; Jenn Rutt;

1. **Call the Meeting to Order/Introductions – Julie Thomsen**

UAAD President Julie Thomsen called the meeting to order at 12:03pm.

1. **Approval of Meeting Agenda – Julie Thomsen**

Michele Deaton motioned to approve UAAD Board Meeting Agenda for January as amended [Correct to January 8, 2014].

Charlotte Frank seconded the motion. The agenda was unanimously approved.

1. **Approval of December Minutes – Karen Wills**

Amy Lanham motioned to approve the UAAD Board Meeting December Minutes.

Sara Weixelman seconded the motion. The agenda was unanimously approved.

1. **Treasurer’s Report – Jason Farber**

**December 2013**

**Revenue:**

Membership $228

Professional Development $140

Graze & Mingle $220

**TOTAL REVENUE $588**

**Expense:**

Professional Development $35.49

Graze & Mingle $431.28

**TOTAL EXPENSES $466.77**

**Assets:**

Cash – Wells Fargo Checking Account $3,350

Foundation Account $3,950

Accts Receivable – UNL Cost Center 2398131027 $1,096

**TOTAL ASSETS**  **$8,396**

 Charlotte Frank motioned to approve UAAD Balance Sheet as of December 31, 2013.

Sara Weixelman seconded the motion. Treasurer’s Report was unanimously approved.

1. **President’s Report – Julie Thomsen**
	1. Thank you to Kate Engel for running the past two meetings and great job to Carlos Lopez on the Graze & Mingle
	2. Student Code of Conduct and UAAD having representation on Judicial Board
		* It would help UAAD to connects with the campus and provide us insight on issues that are discussed
		* As a Board we are supportive in having a UAAD representative
	3. James Greisen Exemplary Service to Students Selection Committee
		* Two hours of reviewing nominations of staff members
		* Charlotte Frank and Rene Mayo Rejai have both volunteered
	4. Meeting with Bill Nunez- February
		* We are on his calendar for Founders Day and will give him carte blanche
		* He knows we are also giving out awards and has helped in the past with it
		* The Chancellor is traveling and will not be able to attend, so no courtesy invitation needs to be extended to him
	5. Fee for Devaney- $100
		* This is a facility fee and UAAD will split the cost with UNOPA
	6. JUMP DOWN TO PROGRAM COMMITTEE
2. **Faculty Senate Report – Kate Engel**
	1. Meeting is next week
		* Vice Chancellor Prem Paul will speak and there will be committee reports
	2. President Milliken spoke last month
		* Enrollment growth for UNL and UNO challenging when the high school rates are flat
		* Increasing online education
		* Double our international students by 2020
		* Majority of out of state students come South Dakota
		* MOOCs may impact our enrollment plans
		* One NU campus, not UNL is developing a MOOCS for Coursera
		* Campaign for Nebraska
		* We are 7% behind peers for faculty salaries but not cost of living adjustments not included
		* Governor Heineman term will be ending and a third of the Legislature will be resigning due to term limits… opportunities for the university
		* There have been concerns about Blackboard… it is a nightmare for students with disabilities
	3. JUMP DOWN TO FOUNDERS DAY
3. **Program Committee – Carlos Lopez**
	1. UAAD/UNOPA joint meeting
		* Hospitality Room (waiting on confirmation on the southeast corner)
		* Must have a UNL parking pass to park anywhere near the building
		* Brown bag lunch is permissible and space available to eat at 11:30am
		* The walking tour takes 40-45 minutes and will start at 12 NOON
		* Plan on two tour guides since we usually have many participants
		* Sara needs meeting location and entrance information for social media
		* Tony will bring boxes for the canned food drive
		* JUMP BACK TO FACULTY SENATE REPORT
4. **Founders Day – Michele Deaton**
	1. Budget projections and update
		* Nebraska Union with Chez Hay: $12.50 Buffet (PREFERRED BY BOARD)
			1. Entree: Chicken Breast stuffed with Sundried Tomato & Havarti with Seasonal Vegetable
			2. Vegetarian: Spinach Artichoke Lasagna with Garlic Rolls
			3. Iced Water and Iced Tea
			4. Dessert Platter for ALL
			5. Pay at the Door, NO Prepaid or Cost Objects, Online Registration
			6. Kate mentioned there are past invites on the shared drive
			7. Kate will send an invitation to the Donaldsons (without prices)
			8. Amy: Just the four nominees lunches will be covered as well as one guest each for the two winners
			9. Kate: Sally Buckholz will take care of inviting UAAD Past Presidents
			10. Kate: There is also an invitation for Administration that is usually sent by the current UAAD President
			11. Michele needs UAAD Highlights for 2013-2014 from Julie
			12. Bios of all nominees on the table and just the winners online
		* Nebraska East Union with University Catering: $13.75
		* Lied Center with Misty’s Catering: $15.95
5. **Awards Committee – Pam Peters & Rene Mayo Rejai**
	1. Setting up a review committee and a due date will be established for the review committee to complete their selection. Then they will order plaques once the committee has made their selection
	2. Do we still need representatives from City and East Campuses?
		* This is not in the Bylaws but just noted in previous years guidelines
		* They will make sure there are different departments represented
6. **Nominations** - **Angi McAndrew (Absent)**
	1. Starting in February will start to work on the nominations process for next year’s UAAD board.
7. **Professional Development – Becky Carter & Jenn Rutt**
	1. Meet next week to figure our money and material costs, which are expensive
8. **Outreach – Tony Lazarowicz**
	1. January: Canned Food Drive
	2. February: People’s City Mission to serve dinner on Feb 10 and Feb 20
		* What is the age limit to serve?
		* Rene: Please include the address and directions
	3. April: The Big Event on April 5, 2014
9. **Membership – Amy Lanham**
	1. Mailed out current membership list
	2. 135 active members
	3. Please remember the Five Star Member campaign and recruit
	4. Listserv is completely up to date
10. **Web/Communications – Mike O’Connor & Sara Weixelman**
	1. Mike is structure and Sara does updates
	2. Newsletter will need to wait for the new template
11. **Miscellaneous Items**
	1. Kate: Have we heard anything from Nicki about Mentoring?

The UAAD Board Meeting was adjourned at 12:54pm.