**UAAD Board Meeting**

**Wednesday, May 7, 2014**

**Nebraska Union Regency B-C**

**Members Present:**

Becky Carter; Kate Engel; Nicki Evans; Jason Farber; Charlotte Frank; Vicki Highstreet; Amy Lanham; Tony Lazarowicz; Carlos Lopez; Pam Peters; Julie Thomsen; Sara Weixelman; and Karen Wills

**Members Absent:**

Rebecca Barnes; Michele Deaton; Mike O’Connor; Rene Mayo Rejai; and Jenn Rutt

1. **Call the Meeting to Order/Introductions – Julie Thomsen**

UAAD President Julie Thomsen called the meeting to order at 12:00pm.

1. **Approval of Meeting Agenda – Julie Thomsen**

Charlotte Frank motioned to approve UAAD Board Meeting Agenda for May.

Becky Carter seconded the motion. The agenda was unanimously approved.

1. **Approval of April Minutes – Karen Wills**

Pam Peters motioned to approve the amended UAAD Board Meeting March Minutes.

Charlotte Frank seconded the motion. The agenda was unanimously approved.

1. **Treasurer’s Report – Jason Farber**

**April 2014**

**Revenue:**

**TOTAL REVENUE $60.00**

**Expense:**

**TOTAL EXPENSES $38.00**

**Assets:**

Cash – Wells Fargo Checking Account $2,589

Foundation Account $3,950

Accts Receivable – UNL Cost Center 2398131027 $2,319

**TOTAL ASSETS**  **$8,859**

Becky Carter motioned to approve UAAD Balance Sheet as of April 30, 2014.

Tony Lazarowicz seconded the motion. Treasurer’s Report was unanimously approved.

1. **President’s Report – Julie Thomsen**
   1. Budget Reduction Process – APC Meetings (Chair Stephen Lahey)
      * UAAD and UNOPA both have voting rights
   2. UAAD Officer Elections
      * Winners
      * Need to define who actually has voting rights
      * Only around 100 voted, which is about 2/3
2. **Faculty Senate – Kate Engel**
   1. Last meeting was very positive and they passed the gavel between Presidents
   2. Harvey Perlman was introduced and he provided a video message
3. **University Health Center Quick Care Proposal and Services – Charlotte Frank**
   1. Passed around final draft from Dr. Guest to give to Dr. Franco
   2. Who would be eligible? Anybody who has a University of Nebraska ID card
   3. Provide a new revenue stream but keeping the mission of UHC in the forefront
   4. Would like to start the new service this summer
   5. Kate asked about white UNL affiliate card; Charlotte said they will be accepted
   6. Great learning experience for everyone involved with the process
4. **Program Committee – Carlos Lopez & Amy Lanham**
   1. May 21 UAAD Picnic will be held at the Outdoor Adventures Center
   2. Amy assisted with setting up the location (enter on east side of the building)
   3. Carlos has set up the registration process on Event Brite
   4. Julie suggested we set a deadline of Monday, May 19 to register
   5. Julie also suggested we order sandwiches again from Goodcents
   6. Julie encouraged membership sign-up and Amy will assist with that process
   7. Announcement of the new officers for the upcoming academic year
5. **UAAD Connect – Nicki Evans**
   1. Will be setting out a final email to match for the summer
   2. Last time we only had 6 pairs and offered $20 reimbursement for each pair, but only one pair took advantage
   3. Julie suggested we also promote UAAD Connect at the UAAD Picnic
6. **Membership – Amy Lanham**
   1. Current Membership = 154
   2. Anyone who joins after March (and new members at the UAAD Picnic) will be good through June 2015
   3. Amy will print a list of who needs to renew
7. **Web/Communications – Mike O’Connor (Absent) & Sara Weixelman**
   1. UAAD website will be placed in the new template this summer
8. **Professional Development – Becky Carter & Jenn Rutt (Absent)**

**Report for UAAD Professional Development Spring 2014**

Submitted by Becky Carter and Jenn Rutt

**EXPENSES**

**February 25, 2014 “7 Habits of Highly Effective People Introduction” by Vicki Highstreet at East Campus Union**

Speaker Fee $ -.—

Handout Materials (provided by speaker) $ -.—

Catering (East Campus Union) $ 249.72

Publicity (Flyers) $ -.—

Labels for nametags $ 13.90

Room $ -.—

Speaker gift $ 33.23

**Subtotal for event $296.85**

**March 20, 2014 “Inspiring Trust” by Vicki Highstreet at Jackie Gaughan Multicultural Center**

Speaker Fee $ -.—

Handout Materials ($42/person \* 40 people) $1,680.00

Catering (Chez Hay) $ 260.40

Publicity Flyers $ -.—

Labels $ -.—

Room $ -.—

Speaker gift $ 38.00

**Subtotal for event $1,978.40**

**TOTAL Expenses $2,275.25**

**REVENUE and ATTENDEES**

**February 25, 2014** (54 registered, 50 attended)

UAAD registered attendees 28 (@$10.00) $280.00

Non-Member registrations 26 (@$20.00) $520.00

**Subtotal for event** **$800.00**

**March 20, 2014** (40 registered, 34 attended)

UAAD registered attendees 32 (@$20.00) $640.00

Non-Member registrations 8\* (@$45.00) $360.00\*

\*one non-member registered, did not pay nor attend -$ 45.00

**Subtotal for event $955.00**

**TOTAL Revenue $1,755.00**

**Budget for Professional Development 2013-2014 $1,500.00**

**Expenses for Fall 2013 -$633.45**

**Revenue from Fall 2013 +$220.00**

**Remaining for Spring 2014 $1,086.55**

**Expenses for Spring 2014 -$2,275.25**

**Revenue from Spring 2014 +$1,755.00**

**Remaining in Budget for Professional Development $566.30**

1. **Miscellaneous Items**
   1. Kate and Carlos will work over the summer to determine common themes from the feedback forms (many members requested more tour meetings)
   2. Kate wanted feedback on having UAAD meetings on both City and East
      * Founders Day plus one meeting in the fall and one meeting in the spring
   3. Julie will potentially book the NET Board Room for Founders Day (Feb 18, 2015)
   4. Tony mentioned there is interest for UAAD to continue serving at the Peoples City Mission so he will set up an every other month schedule to serve

Tony Lazarowicz made a motion to adjourn the May UAAD Board meeting.

Carlos Lopez seconded the motion. The UAAD Board Meeting was adjourned 12:38pm.