



University of Nebraska–Lincoln
University Association for Administrative Development

<http://uaad.unl.edu>

UAAD Board Meeting Agenda

Wednesday, November 4, 2015, 12:00 p.m. – 1:00 p.m.
East Campus Union – Cottonwood Room

Members Present: Ashley Bjornsen, Becky Carter, Jerry Doyle, Deb Eisloeffel, Kate Engel, Charlotte Frank, David Hartline, Amy Lanham, Carlos Lopez, Rene Mayo Rejai, Shannon Parry, Pam Peters, Andrea Schreiber, Julie Thomsen, Karen Wills, Erin Wirth, Margo Young

Members Absent: Lindsay Augustyn, Lori Bennett Baumli, Jeremy Caldwell, Shelley Harrold, Vicki Highstreet, Tony Lazarowicz, Mike O'Connor, Doug Pellatz, Heather Reed, Jenn Rutt, Jenny Schnase, Virginia Uzendoski, Stephanie Vendetti

1. Call the Meeting to Order (12:01pm) / Introductions
2. Approval of Meeting Agenda Motion: David Hartline / Second: Andrea Schreiber / Vote: Passed
3. Approval of Minutes Motion: Shannon Parry / Second: Pam Peters / Vote: Passed
4. Financial Report – Pam Peters
 - See attached report
5. President's Report – Becky Carter
 - a. Cancelled - Deans & Directors Meeting (Next meeting in February 2016)
 - o Safety Walk (Tuesday, November 17, 2015 at 7:30pm from 17th & R Garage)
 - Rene Mayo has volunteered if nobody else is interested in going
 - o Solicit nominations for Outstanding Student Leadership Award for Juniors
 - Due Friday, November 13, 2015
 - o We will have a UAAD email address: uaad@unl.edu
 - We will add the email address into the UAAD Listserv
6. Vice President/President Elect Report – Charlotte Frank
 - a. Faculty Senate Meeting Update (November 3, 2015)
 - o Presentation by Susan Foster on Title IX
 - o Professional Ethics Statement (guidelines for faculty to follow) voted on next month
 - o Resolution concerning Guns on Campus
 - o Chancellor: Major Initiative to “Energize East Campus” in regard to student life
 - East Campus Rec renovated into Recreation and Wellness Center

- New Entryway to East Campus
- New Dorms
- Nebraska East Union: Renovated to accommodate for food service
- Library: Remodeled to provide Academic Core for East Campus
- Food Science: Reconfigurations of vacated office space into classrooms
- Chancellor: Possible Plans for City Campus Buildings
 - Nebraska Hall/Scott
 - Mabel Lee Hall: Pool
 - CBA
 - Hamilton Hall: Chemistry labs to be renovated from the 1970's
- Chancellor: Nebraska Bookstore
 - Nike retail outlet/new concept "College Store"
 - Programming for K-12 and college students participating in community races
 - HUGE ANNOUNCEMENT TO BE COMING SOON

7. Committee Reports/Updates

a. Standing Committees

- Community Outreach (Tony Lazarowicz and Stephanie Vendetti)
 - A total of \$128 and 40+ art items were collected and donated to the Lincoln Arts Council – Art Makes me Smart drive
 - 6 people participated in the 10/29 PCM Meal Serving
 - We will have a table with names for Santa for a Senior at the November General Membership Meeting. There will be an online sign-up again. Tentatively, we do not have anything planned for December, and given how fast things will approach, we'll likely forego anything.
- Employee Liaison (Jenny Schnase and Margo Young)

Parking Advisory Committee (Dan Shattil): To better utilize parking spaces, Parking Services is considering assigning only one lot/car starting with students next fall. This would end hunting for a spot over several lots by guaranteeing a spot in a specific lot. The lots would be gated, and the parker would be able to open just that one gate. This is what a consultant recommended three years ago. The Parking Advisory Committee is slated to evaluate this and possibly other alternatives and to make recommendations by spring.

Campus Rec Advisory Council (CRAC) (Rene Mayo): Next Tuesday at the CRAC meeting, the IO Program will be presenting information on aqua fitness classes and possible changes to the schedule.

- Aqua Fitness classes will be reduced from 4 to 2 (one moved to 6:30am) so that adults are being moved out to accommodate swimming lessons for youth
- The classes will only last 10 weeks and not for the entire semester
- Will UAAD extend an opposition to CRAC about reduction
- We must present all of the facts and should only state our support of staff wellness
- UAAD Rep to CRAC will attend the meeting on Tuesday for more information

Safety Committee (Allen Specht): The most recent EHS newsletter highlights: Fall Safety Colloquia; Harvest Safety; Safety Shorts (Harvest Topics); Near “Hit” – Daylight Saving Time; 11 Tips for Effective Workplace “Housekeeping”; AED Location? There’s An App for That; Safety Poster – Working Alone? The most recent meeting of the group was September 15. That meeting covered door postings during renovation, wasp stings near UHC, walking-and-texting near misses. Also on the agenda were emergency planning and preparedness.

Parking Appeals Committee (Jeanne Wicks): The parking appeals board meets only sporadically. Many of the items that come in can be taken care of without going to committee, so we have no issues to discuss. Jeanne did get an email from the committee letting her know how things work.

Child Care Committee (Robin Bowman): The Child Care Committee does not meet regularly, but Dr. Franco is aware that Robin is the UAAD liaison. Dr. Franco will contact Robin if the committee schedules a meeting.

- Membership (Amy Lanham and Lori Bennett Baumli)
 - 32 members will be removed from the UAAD Listserv due to expiration
 - Online registration is great but the check in the mail process is not effective
 - New hire list has been received from Human Resources (July 1, 2015-May 2016)
 - Professional Development (Deb Eisloeffel, Vicki Highstreet and Andrea Schreiber)
 - TechConnect: 43 members attended (9 new members joined)
 - Suggestion made to utilize an online survey for feedback (Survey Monkey)
 - Being the Leader Your Followers Need by Amber Messersmith, November 16, 2015, 8:30-11:30, East Campus Union, Cottonwood Room (attendance will be capped at 75) Register at <http://uaadleadership.eventbrite.com>
 - Programs/Joint Meeting (Carlos Lopez and Ashley Bjornsen)
 - October: NIMBUS Lab was well-attended by 47 UAAD members
 - November: Nebraska East Union Ed Zimmer (virtual tour of Wyuka Cemetery)
 - December: Graze & Mingle (Quilt Center / Speaker: Rob Baker of the Lincoln Olive Oil Shop / Need a Caterer and a registration process)
 - Publicity/Public Relations (Erin Wirth and David Hartline)
 - Handout on How to Submit Articles for the UAAD Enewsletter
 - IN the Loop is new and consists of Academic Advisers
 - Also, select Today@UNL (Scarlet, UNL Today, etc.)
 - UNOPA is always a good one for professional development events
 - UAAD Connect (Heather Reed and Shelley Harrold)
- b. Special Committees
- Bylaws & Guidelines (Jeremy Caldwell)
 - Founders’ Day (Shannon Parry and Virginia Uzendoski)
 - Narrowing the field for a speaker and planning to stay more traditional
 - Awards (Rene Mayo Rejai and Lindsay Augustyn)

- Initial flyer was sent out and will have handouts at the November meeting
 - Looking for other areas to send emails about nominations
 - Jerry Doyle offered to provide his assistance and contacts
 - Nominations (Doug Pellatz)
 - Webmaster & Social Media (Mike O'Connor and Jenn Rutt)
8. Other items/new business
 - UAAD Bylaws state that only current members can vote (but doesn't include Affiliates)
 9. Questions
 10. Adjourn (12:48pm)

Important Upcoming Dates:

1. UAAD Professional Development Workshop, November 16, 8:30-11:30, East Campus Union
2. UAAD Monthly General Meeting – November 18, 11:45 a.m.-1 p.m.
3. UAAD Board Meeting – December 2, 12-1 p.m.