

UAAD Executive Board Meeting
Wednesday, May 4, 2011-12:00 pm
UNL City Union
(5-11-11)

Members Present: Nancy Myers, Deb Dahlke, Nicki Evans, Helen Fankhauser, Al Stark, Michele Deaton, Vicki Highstreet, Jennifer Hellwege, Randy Leach, Angie McAndrews, Beth Hartman, Sara Weixelman, Kim Barrett and Charlotte Frank

Call to Order: President Nancy Myers called the meeting to order at 12:00 p.m.

Secretary's Report-Charlotte Frank:

- a. April Board meeting minutes were approved.

Treasurer's Report-Nicki Evans:

- a. The treasurer's report was accepted with a total balance as of April 29, 2011 is \$7,627 with net income of \$2,895.
- b. Costs incurred during April included supplies, stamps and printing (newsletters which were handed out at meetings).
- c. Nicki reported \$40 was received for Husker Cats at April meeting.
- d. Nancy commented on the difference in UAAD income this year due to the success of the two professional development workshops.

President's Report-Nancy Myers:

- a. APC hearings will be held May 10 and May 11 (if a second day is needed). Nancy reported that letters are being received due to the proposed cuts to Arts and Music programs. Recommendations from the meetings will be made to the Chancellor in June. Letters of concern should be sent to APC. Nancy indicated she had received feedback from UAAD members on the proposed decrease in number of days for inter-campus mail service and concerns regarding sanding sidewalks during the winter months.
- b. Nancy led a discussion among members regarding the importance of committee members to attend their respective meetings and when they are unable to do so that they consider finding substitutes for representation. The discussion centered on committee assignments and whether or not these individuals should be required to attend one or more UAAD Board meetings. The by-laws do not currently address expectations for committee members. Deb suggested that there be an expectation to attend UAAD meetings (regular/Board), write an article for the newsletter and send someone else to committee meetings when they are unable to attend.
- c. Other suggestions included sending e-mails to committee members to remind of meetings scheduled; requesting committee liaisons to write one to two paragraphs summarizing committee meetings; attend Board meetings to inform of activities from each committee or at least keep the Board informed, and require attendance at a Board meeting when their respective committee is on the agenda. Helen suggested the committee members be expected to inform the committee chair who would in turn be expected to report to the Board. Vicki volunteered to work on this issue.

4. President Elect-Deb Dahlke:

- a. Deb discussed how UAAD has grown as an organization during the last two years and continues to become stronger. She asked that interested parties consider volunteering to help with the 50th anniversary celebration in 2012 and contact her if wanting to provide input or assist with the event.

Program Committee- Vicki Highstreet:

- a. Vicki reported that the May picnic is scheduled for May 24 at Campus Recreation. Submarine sandwiches will be catered by Mr. Goodcents. Drinks and chips will also be provided. There was discussion on where to purchase the drinks and Kim suggested filling Gatorade jugs with water and considering free water bottle giveaways to attendees. There will be 3-4 games planned with Vicki assigning participants to teams.

Website-Al Stark and Michele Deaton:

- a. Al indicated that changes will be made to the website for the next academic year which will allow officers to make their own updates. An example he provided was the Secretary being able to post the approved minutes.

Social Consciousness-Beth Hartman/Angi McAndrews:

- a. Beth reported Camp CoHoLo will be the organization to donate to at the May picnic. She told the Board this is a camp for children with cancer and blood disorders. Beth has been working with Cassidy Johnson in Information Services to have a raffle to win an HP-100 mini netbook computer.

Communications-Sara Weixelman:

- a. Sara informed the Board that she will be responsible for the newsletter next year and that she had completed the final one for this year with the May issue.

Nominations/Elections-Randy Leach:

- a. Randy will contact all the nominees within the next week (those who were elected and those who were on the ballot and were not elected). The voting closed on April 30 with 108 people voting. He reported that the use of Survey Monkey was successful. Deb will announce the new Board members at the May picnic.

Membership-Jennifer Hellwege:

- a. Jennifer reported there to be a few new members since March 31, bringing the total number to approximately 250. Those who have joined after March 31 will have their membership paid through the next academic year.

Other items:

Nancy thanked Michele for the work she did on the by-laws and the Board members for their work during this academic year. Nancy suggested Bill Nunez be invited to the May picnic as he is the Chancellor's Office liaison.

Adjournment: Meeting was adjourned at 1:00 pm.