

**UAAD Executive Board Meeting**  
**Wednesday, Nov 3, 2010-12:00 pm**  
**UNL City Union**  
(Final 11-10-10)

**Members Present:** Nancy Myers, Nicki Evans, Helen Fankhauser, Jennifer Hellwege, Beth Hartman, Al Stark, Michele Deaton, Vicki Highstreet, Randy Leach, Deb Dahlke and Charlotte Frank

**Call to Order:** President Nancy Myers called the meeting to order at 12:00 p.m.

**Secretary's Report-Charlotte Frank:**

- a. October Board meeting minutes were approved.

**President's Report-Nancy Myers:**

- a. APC-Nancy reported that UAAD and UNOPA still do not have voting rights for APC budget reduction process. The reason is that other amendments for the APC are still in deliberation and UAAD/UNOPA voting rights are a part of the changes. Because the amendment has been held up, the APC voted to allow UAAD/UNOPA APC participation and feedback in the budget cuts deliberation. The APC is wanting to expand the APC with the addition of two faculty members. Deb attended the Faculty/Senate meeting and reported there is support from the Chancellor for two new faculty members.
- b. Nancy introduced new Board members Michele Deaton, Chair for By-Laws Committee and Randy Leach, Chair for Nominating Committee.

**Treasurer's Report-Nicki Evans:**

- a. Nicki provided copies of the Balance Sheet and Income Statement as of October 31, 2010 with a total balance of \$5,503.

**Program Committee- Vicki Highstreet:**

- a. The November 17<sup>th</sup> meeting will be on East Campus with Dr. Ronnie Green as the presenter.
- b. There was a discussion regarding Graze & Mingle for the December 15<sup>th</sup> meeting as Vicki reported she is gathering information on possible catered food and associated costs. She has contacted East Campus Union and Champions Club and awaiting information from Sheldon Museum and the Schorr Center. There was discussion regarding possible entertainment options and members providing dessert and/or bread if the decision is to have lunch of soup and salad.

**Professional Development-Valerie Lefler :**

- a. In Valerie's absence, Nancy reported on the Professional Development session scheduled for December 14<sup>th</sup> from 1:30-4:30 pm. Beth Giesbrecht from the Nebraska Business Development Center at UNO will present on Project Management. The charge will be \$20 for UAAD members and \$35 for non-members.
- b. Valerie has identified another session for the spring semester but not finalized.

### **Social Consciousness-Beth Hartman:**

- a. Beth indicated that after the Board was requested by Chris Jackson to review the Nebraska Lottery/Raffle Act prior to the October meeting, the bird house was not raffled off due to the time constraints between the request and the meeting. In the review of the regulations, Deb indicated UAAD was determined to be an independent organization, separate from the University and therefore could participate in raffles, as long as we conform to the Nebraska Lottery and Raffle Act. Beth reported that there are currently no future raffles planned.
- b. A winter mitten drive will be held at the November 17<sup>th</sup> meeting with donations going to Clinton Elementary School.
- c. Beth asked the Board to consider donations from the December meeting possibly going to the elderly and asked for input on organizations to contact.
- d. Randy mentioned that in the past there had been suppliers who had donated items as prizes given away at UAAD meetings. The suggestion was made to see if there may be one or more that we could contact to find out if they might have items to either give to organizations or as door prizes at upcoming meetings. Neil Wineman at IS was mentioned as a contact to obtain supplier contact information.

### **Communications Committee-Sara Weixelman:**

- a. In Sara's absence, Nancy informed the Board that the newsletter would be sent by November 5<sup>th</sup>.
- b. Publicity and program promotion will be an ongoing effort.

### **Membership Committee-Jennifer Hellwege:**

- a. Jennifer reported 139 current members but noted concern that more seem to be renewing for one year versus two and mentioned that this may affect what has been projected income for the budget. As of October 22<sup>nd</sup>, 24 members had not renewed membership and there were seven new members in October. In comparison to the end of 2009, Jennifer reported 149 members.

### **Other items:**

- a. Nancy asked the members to review the by-laws for future discussions.
- b. Jennifer and Nancy discussed staff councils and peer based groups across campus including Arts & Sciences, Education and Human Sciences, and Dining Services who are dedicated to various activities (i.e. conservation, recycling, etc.) and Jennifer reported talking to Alecia Kimbrough about UAAD co-sponsoring some activity with their staff council.
- c. Discussion regarding departments/units/colleges not represented in the UAAD membership and what type of contact might be appropriate to recruit members from those areas.
- d. Helen questioned whether we should let non-members attend UAAD meetings. She asked what paying our membership dues would mean if we let non-members attend meetings. Nancy indicated a desire to continue to invite faculty and staff to the monthly meetings as a marketing tool and a way to recruit new members. Nancy suggested that we might want to look at the ratio of new, current and non-members at the meetings. If it becomes a problem, we can always change. We will continue to have a sign-up sheet so we know who is coming to meetings.
- e. The October Program on MyRed had around 50 people present. The sign in sheet had 8 non-members listed but only 34 total people signed in. Jennifer will send an invitation to join UAAD to the non-members.