

UAAD Executive Board Meeting
Wednesday, September 1, 2010-12:00 pm
UNL City Union
(Final)

Members Present: Nancy Myers, Deb Dahlke, Nicki Evans, Julie Thomsen, Vicki Highstreet, Kim Barrett, Valerie Lefler, David Sockrider, Helen Fankhauser, Jennifer Hellwege, Beth Hartman, Al Stark, Sara Weixelman and Charlotte Frank

Call to Order: President Nancy Myers called the meeting to order at 12:00 p.m.

President's Report-Nancy Myers:

- a. Reported on the once every other month meeting with Bill Nunez, Associate to the Chancellor, in which the discussion included the new deans who have started at UNL with the fall semester; the "efficiency committee" looking at redundancies across campus; increase in student enrollment to 24,500; and APC tabling the \$50,000 budget cut which would be the savings if a new paperless Centrex was created. This is pending further discussion.
- b. This year will be the first that UAAD and UNOPA will have representation at APC meetings with presidents of both organizations having non-approved and non-voting rights membership.
- c. Valerie Lefler accepted the position of Professional Development Coordinator. Current board vacancies include chairs of nominating and bylaw committees.

Secretary's Report-Charlotte Frank:

- a. June Board meeting minutes were approved. This was an informal meeting with officers only in attendance with discussion regarding UAAD annual theme and committee chairs/members

Treasurer's Report-Nicki Evans:

- a. Reported total liabilities and fund balance of \$4,733.
- b. Projected budgeted revenue of \$1,780.
- c. Discussed expenses being calculated minus the \$850 Office of Research donation this year for a total of \$2,550 budgeted expenses for this year.
- d. Al Stark recommended time for the Board to review the Balance Sheet and provide feedback to Nicki by the end of September to vote on at the October meeting.

Program Committee- Vicki Highstreet:

- a. Speakers scheduled for upcoming meetings include Ellen Weissinger, Lance Perez, David Wilson and Nancy Kenny for Sept 15th; Keith Dawson, Assistant Director of Registration & Records for Oct 20th meeting; Dr. Ronnie Green, IANR Vice Chancellor for Nov. 17th for the east campus meeting site.
- b. Discussed need for publicizing the meetings and now that e-news has been replaced with UNL Today, we would need to get information submitted for timely release.
- c. There was discussion regarding whether refreshments should be served at the meetings and it was decided we would at a minimum have water available.
- d. Discussed December Graze and Mingle and suggestion made to have musical entertainment by the School of Music. Julie Hagemeyer will be contacted to explore possibilities.

- e. UAAD and UNOPA Joint Meeting will be held in January with UNOPA hosting this year. Linda Ratcliffe will coordinate for UAAD.

Professional Development-Valerie Lefler:

- a. No report since Valerie just accepted the position.

Communications Committee-Sara Weixelman:

- a. The newsletter is now all electronic and will be sent to members every first Friday of the month.
- b. Sara will be sending all communication to allow for consistency. Example provided was newsletter, always having lead article as the monthly meeting, President's notes on the second page and filler articles following.
- c. UNL Calendar has all meetings noted

Membership Committee-Jennifer Hellwege:

- a. Reported 149 current members with 63 memberships up-to-date with payments for this year and 6 retired or change of status. Total of 80 renewal/payments owed were sent out in September.
- b. New hire list is received from HR each month. Discussion as to whether temps are included and Charlotte volunteered to check on this.
- c. Twenty-two 2008-09 members did not renew last year. Seven have sparated/retired. Jennifer will send email to remaining 25 to invite them back to UAAD.
- d. There was discussion on what was required to change the by-laws regarding membership.
- e. Decided to have applications and newsletters available at monthly meetings.
- f. Al suggested each Board member invite one existing and one potential member to each meeting.

Social Consciousness-Beth Hartman:

- a. Angi McAndrew will serve on this committee.
- b. Personal items will be collected for the Food Bank of Lincoln at September meeting.
- c. Suggested conducting a survey to determine the types of social organizations members are interested in helping or volunteering time.

Founder's Day-Al Stark:

- a. Discussed past issues with the Chancellor being invited as the speaker and not being able to attend with little notice.
- b. Nancy suggested asking Bill Nunez ahead of time to be a back-up if the Chancellor is not available.

Webmaster-David Sockrider:

- a. Reported he is posting new pictures on the website.
- b. Due to cost of photographer for Founder's Day, David volunteered to take pictures at the event.
- c. Executive board was asked to review individual sections on the website and send updates to Dave.

Other items:

- November meeting will be held on east campus.
- Helen recommended we explore option of having a bridge for the monthly meetings for those who are unable to attend.