

UAAD Executive Board Meeting

Wednesday, September 7, 2011

UNL City Union

Members Present: Deb Dahlke, Vicki Highstreet, Julie Thomsen, Nicki Evans, Al Stark, Michele Deaton, Jennifer Hellwege, Angi McAndrew, Sara Weixelman, Kate Engel, Erin Wirth, Cathy Jewell, Amy Lanham, Keith Dawson, Nancy Myers.

Call to Order: President Deb Dahlke called the meeting to order at 12:00 p.m. There were no minutes to approve since this was the first board meeting of the new year.

Treasurer's Report- Nicki Evans presented the balance sheet and draft budget for review and approval for the current fiscal year. Nicki also reminded the board members that expenses should be turned into her for reimbursement as soon as they are incurred.

President's Report:

- a. **Proposed Budget-** Deb opened the floor for discussion on the proposed budget. Al Stark suggested an increase in the Founders Day budget due to the special 50th anniversary celebration. Nicki indicated that income was budgeted which had not been done in previous years. Nancy requested historical budget perspective for comparison in which Deb passed around a copy of the budget history document for review. Jennifer expressed concern the budgeted membership number. Deb tabled approving the budget for the current fiscal year until the end of the meeting so that members had an opportunity to review the documents.
- b. **Open position for the UAAD Board Member at Large-** Deb said the Interest Inventory list had been exhausted. Jennifer circulated the membership list for suggestions.
- c. **Voting Members of the UAAD Executive Board-** Deb confirmed that voting members exclude special committee members.
- d. **Suggestion to move the Social Consciousness Committee designation** to a standing committee. This will need to go to the general membership for discussion. Discussed the incorporation of publicity/promotions and web site maintenance under Communications. Standing Committees are UAAD mission driven, and Special Committees are event related. This was tabled so the board members can review bylaws regarding special and standing committees.
- e. **Pictures of the Board** were taken following the meeting.

Program Committee:

- a. **September Meeting-** Erin reported that the Sept meeting will be an interactive meeting.
- b. **Upcoming Programs-** October meeting will include Linda Moody – Center for Civic Engagement. November meeting will be the Center for Entrepreneurship. December's meeting is slated for the Sheldon. Deb will contact Bill Nunez regarding the invitation to the Chancellor for Founder's Day 50th Anniversary Celebration.

Bylaws were previously discussed. Angi suggested the board consider changing Social Consciousness to Community Outreach or another appropriate name.

Website:

- a. Al thanked David Sockrider for his work previously done on the UAAD website and Michel Deaton for her effort on updating and organizing the information on the current site.
- b. Anyone from the board can update their applicable portion of the UAAD web site. Contact Al or Michele for initial assistance. Anyone wishing to update the web site should email Al/Michele and copy Deb with the information. It was agreed that the treasurers report should be published on the UAAD board portion of the web site to ensure transparency.
- c. Listserv for UAAD – Al created/updated the listserv and Deb thanked Al for all the web work he has accomplished.

Professional Development: Nancy presented three possibilities for professional development seminars for the upcoming year- Communicating Up, Developing and Coaching Others and Prioritize or Agonize. The first professional development will be held at the Gaughn Multi Cultural Center. Nancy asked for the boards preference, and with an informal show of hands the preference was for Communicating UP or Developing and Coaching Others.

Social Consciousness: Angi reported that donations of tools or contributions to help pay for water bills for Community Crops will be accepted at the first meeting in September. Clinic with a Heart, accepting band aids or over the counter medicines, will be for October.

Employee Liaison: Open UAAD Representative positions- John Allen Specht and Rod Chambers names were received for the Chancellor's Commission on Environmental Sustainability with one position available. Deb will contact Allen Specht to see if he would consider filling the UAAD Member at Large and Rod will be contacted by LaRita to submit his application for the Chancellor's Commission on Environmental Sustainability Committee.

LaRita will contact Dodie Eveleth and Melissa Townsend to submit applications for the Chancellor's Commission on the Status of Women.

Communications: Sara publishes the UAAD Newsletter the 1st Friday of every month. She will send a reminder for submissions.

Membership : Jennifer sent letters to everyone indicating if they needed to pay or their membership was due. 47 members have already paid. She also sent a welcome to new employees who began employment in May, June and July.

Other items: Deb asked for a vote of the proposed budget- there was a majority board vote approving the current fiscal year budget.

President Deb Dahlke adjourned the meeting a 1 p.m.