



University of Nebraska–Lincoln  
University Association for Administrative Development

<http://uaad.unl.edu>

## Call for Nominations

### 2018 Floyd S. Oldt Award – *Exceptional Service to the University*

### 2018 Carl A. Donaldson Award – *Excellence in Management*

The **Floyd S. Oldt Award** was created in 1992 from a bequest by this University of Nebraska Alumnus who graduated in 1920. The award recognizes employees who demonstrate exceptional service and dedication to the University. Nominees will be evaluated on:

- exceptional service and dedication to UNL;
- creativity and innovation; and
- other activities such as involvement in UAAD, participation on university committees, and community service.

The **Carl A. Donaldson Award** was created in 1972 to honor Carl A. Donaldson, graduate of the University of Nebraska, and founder of the University Association for Administrative Development (UAAD). This award was created to recognize UNL's excellent managerial/professional employees in non-faculty positions. An excellent manager/leader is one who:

- demonstrates superior planning, decision-making, and organizational skills
- promotes a teamwork attitude and creates an atmosphere that encourages positive work relationships
- knows when and what to delegate
- communicates effectively and resolves conflicts skillfully
- displays a commitment to self-development and professional growth
- supports subordinates' personal and professional development by providing educational opportunities and fair evaluations.

The recipients of each award will receive a plaque, a \$1,000 stipend and a one-year membership to UAAD.

#### **Nominations:**

Any non-faculty, regular managerial/professional employee who has been at UNL for five years or more with 50% or greater FTE is eligible for nomination. Members of the current UAAD Awards Committee and elected UAAD officers, members of the Chancellor's cabinet, and past recipients are ineligible.

#### **Nomination Procedure:**

- Submit the nomination form (attached)
- Have the person's supervisor fill out the Supplemental Questionnaire (attached)
- Include two Letters of Recommendation
- All materials are to be submitted via e-mail to Jenny Schnase at [jenny.schnase@unl.edu](mailto:jenny.schnase@unl.edu)

The deadline to submit nominations is **December 15, 2017**.