**UAAD Board Meeting**

**Wednesday, February 06, 2013**

**Nebraska Union Regency A**

**Members Present**

Patrick Barrett, Deb Dahlke, Michele Deaton, Kate Engel, Jason Farber, Jim Fischer, Charlotte Frank, Amy Lanham, Duane Mohlman, Al Stark, Karen Wills, and Erin Wirth

**Call the Meeting to Order** (Deb Dahlke for Julie Thomsen for Vicki Highstreet)

2011-2012 UAAD Past President Deb Dahlke called the meeting to order at 12:02pm.

**Approval of Meeting Agenda** (Deb Dahlke for Julie Thomsen for Vicki Highstreet)

Patrick Barrett made a motion to approve the UAAD Board Meeting Agenda for Feb 6th.

Charlotte Frank seconded the motion. The agenda was unanimously approved.

**Approval of January Minutes** (Karen Wills)

* Karen suggested agenda change from December Minutes to January Minutes

Patrick Barrett made a motion to approve UAAD Board Meeting January Minutes.

Al Stark seconded the motion. The agenda was unanimously approved.

**Treasurer’s Report** (Jason Farber)

**January 2013**

**Revenue:**

Membership $92.00

Foundation Contribution (Jan 31) $15.00

**TOTAL REVENUE $107.00**

**Expense:**  $0.00

**TOTAL EXPENSES $0.00**

**Assets:**

Cash – Wells Fargo Checking Account $4,478

Foundation Account $3,905

Accts Receivable – UNL Cost Center $1,646

**TOTAL ASSETS** **$10,029**

Deb Dahlke made a motion to approve UAAD Balance Sheet as of Jan 31, 2013.

Charlotte Frank seconded the motion. The agenda was unanimously approved.

**President’s Report – Vicki Highstreet**

* February 6 & March 6 Board Meetings – Vicki out of town
* Meeting with Bill Nunez once per quarter – Next meeting is February 19
* Meeting with Deans & Directors once per quarter – Next meeting is February 12

**Faculty Senate Report – Julie Thomsen**

* Part of the report from Faculty Senate for board discussion:

**5.1 Review of Executive Committee Goals**

The Executive Committee reviewed its goals for this year. Woodman noted that there has been no connection with UNOPA and UAAD other than having a representative from these organizations on the Senate. He suggested inviting them to a meeting to see if there are mutual concerns that can be addressed. Schubert agreed and noted that he received an email message from a staff person asking if he would address increasing staff salaries with the Chancellor. He pointed out that he did raise the issue with the Chancellor but suggested that there could be further discussions with UNOPA and UAAD about this issue and perhaps other issues.

* In response to a question of how UAAD can become more aware of campus issues, Duane offered the following historical perspective and/or suggestions:
	+ Consider returning the meeting with the Associate to the Chancellor to monthly instead of quarterly.
	+ Consider returning to the quarterly meetings with HR (also involve UNOPA)
	+ Reestablish occasional contacts with Central Administration
	+ Have the three presidents (UAAD, UNOPA, Senate) work together on appropriate issues (such as the previously mentioned staff salaries issue)
	+ In the early 2000s, UAAD conducted a campus-wide survey of all M/Ps to gather their thoughts on a wide variety of issues. The VC of Business and Finance provided some funding for this task.
	+ In the early 2000s, UAAD hosted a couple of “Chats with the Chancellor”. Attendance was excellent. Alfred added that UAAD opened up one or more of the “Chats” to the campus community.
* Jim: The survey provided quite a bit of information but answers were all over the map.
* Deb: The UAAD Board may want to discuss this during the next meeting as well as each of us going back to our areas and asking if leadership would support us having this start again.

**Program Committee – Michelle Deaton**

* February: Founder’s Day, Dr. Ellen Weissinger
* March: Diane Mendenhall – Stand Up for Nebraska
* April: Dr. JoAnne Owens-Nauslar – Looking Ahead and Reaching Back: Lessons in Living for the Sandwich Generation
* May: Year End Picnic

**Founders Day – Erin Wirth/Sally Buckholz (absent)**

* Dr. Ellen Weissinger - guest speaker.
* Please remember to sign up and all registration is online
* If you already registered and try again, Survey Monkey will notify you
* Only half of the registrants so far are planning to eat the buffet
* We are taking money at the door and need help with nametags (Amy volunteered)
* Letters were mailed out to invite all of the past presidents
* The winner and one guest will have their meals covered
* We will only include a list all of the nominees in the program
* Jim will send nominee information to Erin by noon tomorrow
* Amy mentioned that an email should have been sent to all of the nominees

**Awards – Jim Fischer/Randy Leach (absent)**

February 1 – Nomination Deadline (Extended through noon on February 7th)

* Contacted Awards Unlimited and they are extremely flexible, as long as we get the names of the winners to them by the end of next week
* Ellen will speak first and then read the bios as written by the Awards Committee to present the nominees
* If Ellen does not want to read, Sally may be able to read instead
* If we only have one nominee per award, then we will list all of the nominees together on the Bio Sheets that are placed on the tables
* Erin or Jim will make the Bio Sheets and Jim will gather all of the information

**Bylaws – Michele Deaton**

Dues Increase discussion at February Board Meeting – Raise dues for the 2013-14 Academic Year to $15/person; $25/2 year

* Michele: We really do not need the money, unless we have something specific
* Patrick: We already have low numbers and if we increase the amount we might lose members, especially those that have their dues paid by their departments
* Charlotte has motioned to table discussion to another Board meeting
* We may want to wait to send this to the Membership and not the March Meeting

**Professional Development – Charlotte Frank**

April 18 – Dr. JoAnne Owens-Nauslar – Secure Your Own Mask FIRST!: Managing Your Own Health

* The title is still being worked out, but will be determined by the March meeting since we will need a registration form by that date

**Community Outreach – Erin Wirth**

* All the results from the January survey is now available on the UAAD website, including contact information of our community volunteer sites
* Saturday, April 13: THE BIG EVENT (Our UAAD team will meet early for pancakes, volunteer and return for cold pizza. You will also receive a free t-shirt)
* Mike will put a link on the website to make it easier to register
* We might have a community outreach activity scheduled for March

**Website – Mike O’Connor, Al Stark**

* No report

**Employee Liaison – Patrick Barrett**

* 1. Campus Recreation Advisory Council – Karen Kassebaum
	2. Chancellor’s Commission on the Status of Women – Melissa Townsend
	3. Employee Fringe Benefits Committee University-wide – Kimberly Barrett
* Meeting again in April
	1. Parking Advisory Committee – Dan Shattil
* Faculty/staff next year will pay a lower percentage of bus service costs
* Wait on ASUN approval of CFA recommendation to increase student fees
* Parking permit rates should remain the same
* UNL parking meter rates will double late spring to match city’s increase
	1. Parking Appeals Committee – Gene Hogan, Ken Reining & Phil Berlie
	2. Safety Committee – Allan Specht
	3. Chancellor’s Committee on Wellness – Cathy Jewell
* Will have a report in March
	1. Chancellor’s Commission on Environmental Sustainability – Rod Chambers
	2. Emergency Employee Loan Fund Advisory – Sally Buchholtz
	3. University of Nebraska Ambassadors University-wide – Kate Engel
* Governor Heineman – elimination of state income state
	1. University Child Care Committee – Roshan Pajnigar
* Scheduling a meeting for late February

**Communications – Sara Weixelman (absent)**

Social media launch :

* Facebook roll-out and continue to post and we now have 19 LIKES
* Photos draw attention so will upload as much as possible
* Found app called Fan of The Week – use copy budget to purchase ice cream coupons as an award
* It keeps track of interactions on the page and posts their pic to Fan of The Week
* Founder’s Day suggestion: have plenty of people checking in to avoid bottle neck
* Check with supervisor on policies about when you can access Facebook and if you can use your UNL email address
* We will table any others discussions until Sara has returned

**Membership – Amy Lanham**

* Current Membership Numbers: 149
* Renewals: 2
* New: 1
* ARTICLE IV. FINANCES, Section 2. Deadline for Paying Membership
	+ Strike out the line, “will not be required to pay any dues until the next UAAD fiscal year.” This needs to be presented to March Membership.
	+ Discuss one vs. two year type membership structure at next meeting

**Nominating – Angi McAndrews (absent)**

* No report

**Mentoring – Kate Engel**

* Going well and will send email at end of month for feedback
* Will send out another email in April to get more participants

**Other Items/New Business**

* None