



University of Nebraska–Lincoln
University Association for Administrative Development

<http://uaad.unl.edu>

UAAD Board Meeting Minutes

Wednesday, April 1, 2015

12:00 p.m. – Nebraska Union

Please Double Check the Directory for the Room

(Brown Bag Lunch)

Members Present: Nicole Smith, Heather Stalling, Shannon Parry, Becky Carter, Jenny Schnase, Rane Mayo, Stephanie Vendetti, Suzanne Reinke, Kate Engel, Pam Peters, Charlotte Frak, Karen Wills, David Hartline, Erin Wirth, Sara Weixelman, Tony Lazarowicz, Lindsay Augustyn

1. Call the Meeting to Order/Introductions: 12:02
2. Approval of Meeting Agenda Motion: David Hartline Second: Becky Carter
3. Approval of March Minutes Motion: Shannon Parry Second: Charlotte Frank
4. Treasurer's Report – Jenny Schnase Motion: Karen Wills Second: Heather Stalling
5. President's Report- Kate Engel
 - a. Per **Dan Carpenter, Director, Parking and Transit Services**: The Senior Administration requested that I contact represented organizations on the Parking Advisory Committee to inform you of the parking permit fee increase for next fiscal year. Parking and Transit Services is increasing all parking permits, except for the Perimeter parking permit, \$1 per month or \$12 annual. The fee increase is necessary to fund pending staff salary increases, minimum wage compression adjustments with student workers and the addition of two staff positions, a PARCS Technician (for the gate system), and a Parking Communicator.
 - b. UAAD Boxes, banner and picture boards have been labeled and are being stored in the basement level at NET in Room B06.
 - i. Thanks to Julie Thomsen for coordinating the storage place for the boxes.
 - c. Update committee responsibilities listed on UAAD website?
Updates needed for the responsibilities to match what the responsibilities actually are for each committee. Currently there are general descriptions listed and would like to reflect the duties responsible for. Committee members send a brief paragraph to Kate Engel by next Board Meeting May 6th.
6. President Elect Report – Becky Carter
 - a. Faculty Senate Meeting update- New partnerships forming within Athletics and Brain Biology and Behavior, as well as a Master's program in CBA. EAP is seeing a lot of people stressed and dealing with grief.

7. Committee Reports/Updates

- a. Professional Development – Lindsay Augustyn & Deb Eisloeffel
 - i. Thursday the 9th Tools for Innovation and Creativity
- b. Founders’ Day - Dodie Eveleth & Shannon Parry
 - i. No Report
- c. Awards – Rene Mayo & Pam Peters
 - i. No Report
- d. Nominating – Karen Wills
 - i. Emails have been sent out to all those who have been nominated. Please respond as soon as possible. Email will be sent out on Monday with more information. Interest inventory can always be filled out- will send out again due to some confusion.
- e. Membership – Amy Lanham
 - i. Membership form with new prices is on the website
- f. UAAD Connect – Heather Stalling & Shelley Harrold
 - i. Information for summer UAAD Connect will be coming out in April
- g. Programs – Carlos Lopez
 - i. No report
- h. Employee Liaison – Becki Barnes
 - i. No report
- i. Publicity/Public Relations – Erin Wirth & David Hartline
 - i. Newsletter will be coming out in the next couple of months
- j. Webmasters & Social Media – Sara Weixelman & Mike O’Connor
 - i. If you have sent in a request and it’s not updated, request again. Sara has been fairly busy!
- k. Community Outreach – Tony Lazarowicz & Stephanie Vendetti
 - i. The Big Event will wrap up the year for outreach. Please sign up!!
 - ii. Drive from March went really well. Over \$150 in cash and tangible donations too!
- l. Bylaws – Charlotte Frank
 - i. No report

8. Other items/new business

- a. Parking Lot Share with UNOPA: UNOPA is open to sharing this fundraiser. This could allow for more opportunity for UAAD to have a bigger budget. We need to poll the general organization of UAAD to see if people would volunteer to work the parking lots. This could be something discussed in the May meeting and then follow up through email in the summer. Lindsay is going to check with UNOPA on specific revenue and when UNOPA needs to have our commitment by.
- b. Michelle Deaton’s Memorial Service: Charlotte stated it was one of the most beautiful services to go to and the turnout was amazing. Remembrances people shared were very

cool.

- c. Brown Bag with UNOPA- April 22nd, UNOPA would like to invite you to our Brown Bag Session on Wednesday, April 22, Noon - 1 p.m. at the Nebraska Union.

It will be presented by Helen Fagan, Leadership and Diversity Scholar and Practitioner. The title of the presentation is "Who You Are is the Best Part of What YOU Do!"

will

look at the uniqueness each person brings into the workplace, and how these diversity of differences is the best part of creating synergy. Guaranteed to be different than any other diversity presentation you've ever heard! Please RSVP here:

<https://www.eventbrite.com/e/diversity-training-brown-bag-session-tickets-16083719839>

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9. Questions?

10. Adjourn: 12:39pm

Mark your calendar:

1. **UAAD Monthly General Meeting** – Wednesday, April 15, 11:45 a.m.-1 p.m. @ NET
 - a. Speaker: Jennifer Dam Shewchuk, Assistant Director, Campus Planning & Space Management
2. **UAAD Professional Development** – *Tools for Innovation and Creativity*, presented by Shane Farritor, April 9, 2-4 p.m., Nebraska Innovation Campus
3. **The Big Event 2015** – Saturday, April 18, 9 a.m.-3 p.m., register at <http://involved-apps.unl.edu/a/bigevent/>. Select UAAD under the organization drop down if you would like to volunteer with other UAAD members.