



**University of Nebraska–Lincoln  
University Association for Administrative Development**

*http://uaad.unl.edu*

## **UAAD Board Meeting Minutes**

**Wednesday, November 5, 2014**

**12:00 p.m. – Nebraska Union (City Campus)**

**Please Double Check the Directory for the Room  
(Brown Bag Lunch)**

Attendance: Tony Lazarowicz, Nicole Smith, Erin Wirth, David Hartline, Suzanne Reinke, Becky Carter, Kate Engel, Charlotte Frank, Karen Wills, Jenny Schnase, Stephanie Vendetti, Lindsay Augustyn, Shannon Parry, Sara Weixelman, Amy Lanham, Rene Mayo, Pam Peters, Deb Eisloeffel.

1. Call the Meeting to Order/Introductions 12:01
2. Approval of Meeting Agenda Motion: Amy Lanham Second: David Hartline
3. Approval of October Minutes Motion: Karen Wills Second: Sara Weixelman
4. Treasurer's Report – Jenny Schnase Motion: Shannon Parry Second: Becky Carter
  - a. Update on missing OVER checks (donation was made to an organization where they have lost multiple checks. A stop pay would be issued on previous checks. Jenny will meet the party personally to reissue another check).
5. President's Report- Kate Engel
  - a. Update from meeting with Bill Nunez  
-Bill will attend a meeting in the spring. Very happy with what UAAD is doing this year. He wants to help spread the word about the organization as well.
  - b. Voting on proposed new annual membership rate at the November 19 UAAD Monthly meeting. Please attend this meeting and vote.
  - c. Parking lot fundraiser – sharing responsibilities with UNOPA  
-We can split or have both representatives there on game days. We will want to think about this for next year. The shifts are about an hour or hour and half long. They have generated about \$2,000 thus far.
6. President Elect Report – Becky Carter
  - a. Faculty Senate Meeting update
7. Accreditation Presentation – Dr. Laurie Bellows & Team
  - a. Visit <http://svcaa.unl.edu/accreditation/reaffirm-2016> for more details.
  - b. Please remember that this presentation will take up the majority of our time. If you have committee reports, please keep them very short. We will end with committee reports.
8. Committee Reports/Updates
  - a. Professional Development – Lindsay Augustyn & Deb Eisloeffel  
-Book group formed. Great turnout (UNOPA, UAAD and others!), great discussion and will continue

to meet. Looking to also read another book called Quiet.

-Random Acts of Kindness, Nov 13<sup>th</sup> after People City Mission (RAK) cohort group meeting once a month (go in a report these on the TIPS on the UNL website!!) More information to come

b. Founders' Day - Dodie Eveleth & Shannon Parry

c. Awards – Rene Mayo & Pam Peters

-No nominations yet. Nominations dues December 16<sup>th</sup>

d. Nominating – Karen Wills

e. Membership – Amy Lanham

-Working on membership applications now. Please encourage those who need to update their membership to do so ASAP!!

f. UAAD Connect – Heather Stalling & Shelley Harrold

g. Programs – Carlos Lopez

i. December Graze & Mingle

**1. Decisions needed:**

a. Where will the event take place?

b. How much will members be charged to attend?

h. Employee Liaison – Becki Barnes

i. Publicity/Public Relations – Erin Wirth & David Hartline

j. Webmasters & Social Media – Sara Weixelman & Mike O'Connor

k. Community Outreach – Tony Lazarowicz & Stephanie Vendetti

- Need volunteers for People's City Mission. To sign up visit <http://go.unl.edu/pcmvolunteer>

l. Bylaws – Charlotte Frank

9. Other items/new business

10. Questions?

11. Adjourn 1:00pm

**Mark your calendar:**

**1. UAAD Monthly General Meeting** – November 19, 11:45 a.m.-1 p.m., NET

a. Speaker: Phil Hammar, Production Services Manager, NET & NET Tour/Truck Tour

b. Voting on proposed new annual membership rate. Only Regular UAAD members present at the meeting will be able to vote. Please don't miss this meeting.

**2. People's City Mission Volunteer** – 2 dates to pick from, visit <http://go.unl.edu/pcmvolunteer> to sign up.