



UPDATE

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2009 Award Winners Announced

The University Association for Administrative Development (UAAD) held its annual Founders Day luncheon on Tuesday, Feb. 24 at the Nebraska Union. Guest speaker was Barbara Couture, senior vice chancellor for Academic Affairs who spoke about the university's commitment to diversity.

Following her remarks, Couture presented the awards. **Karen Fulton** received the Floyd S. Oldt Award for Exceptional Service to the University. **Jeanne Wicks** received the Carl A. Donaldson Award for Excellence in Management. Learn more about the winners and nominees on page 2. ☞

President's Message

Dear UAAD Members,

Spring has officially arrived. It won't be long and we'll start to see the leaves on the trees and the grass greening up. While the daylight savings time change may have been a hurdle for a few days, you would have to admit it's nice to be able to leave work when it's still light out.

With all the new life that spring brings, it helps us keep our spirits up during these tough economic times. Though all we need to do is take a look back in history or talk to our parents or grandparents who came through similar or worse situations and we find it all works out.

In the spring it seems we all notice the flowers blooming or the new little squirrels running around campus. It's easy to forget or take for granted the little things in life,

and I would encourage everyone to take a step back and realize all the wonderful things we have in our lives that millions of people around the world do not have or could even dream of. Take heart and keep an optimistic mind-set and focus on what we do have instead of what we do not have.

In this light, also please take time to thank your co-workers, supervisors, and employees for all the things they do, as a little appreciation goes a long way. ☞

Valerie Lefler
UAAD President

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Administrative
Development

Serving the Managerial/Professional Staff at UNL since 1962



Karen Fulton and Senicr Vice Chancellor Barbara Couture



Jeanne Wicks and Senicr Vice Chancellor Barbara Couture

2009 Award Winners Announced

Awards from page 1

The Floyd S. Oldt Award was established in 1992 as part of a bequest from a trust established by Floyd S. Oldt. A member of the UNL Class of 1920, Oldt was a prominent general contractor in Texas. The award recognizes employees who demonstrate exceptional service and dedication to UNL.

In 1972, UAAD established an annual award for excellence in management named for UAAD founder Carl A. Donaldson. This award was designed to promote the purposes of UAAD and to recognize UNL employees who demonstrate outstanding skills in management.

Recipient of the 2009 Floyd S. Oldt Award was Karen Fulton. Fulton has been with the School of Criminology and Criminal Justice (SCCJ) in various capacities since 1978 and currently serves as administrative coordinator and adviser for SCCJ and the College of Public Affairs and Community Service. She received her bachelor of science and a master of business administration from the University of Nebraska–Lincoln and is a member of the National Academic Advising Association. Karen handles various administrative duties, curriculum issues and deals with all aspects of student affairs.

Also nominated for the Oldt Award was Janet Carlson, administrative assistant in the Department of English.

Recipient of the 2009 Carl A. Donaldson Award was Jeanne Wicks, director of Office of Sponsored Programs. Wicks came to UNL in December 2003 as director of Post Award in the Office of Research. In 2006, the Pre-Award and Post-Award offices were combined into the Office of Sponsored Programs and Jeanne was named director of the new group. Jeanne has worked to bring consistency and a seamless interface between the pre- and post-award areas. Prior to coming to UNL, Jeanne worked for the State of Nebraska. She served as the financial lead for the Nebraska Information System implementation team which replaced the state's accounting, payroll, budget, and procurement systems. She is a former auditor and served briefly as interim state accounting administrator. She served as a budget officer for the Department of Revenue and as systems manager for the Department of Administrative Services.

Also nominated for the Donaldson Award were **Debra L. Arent**, assistant director in the Office of Sponsored Programs; **Carol A. Cartwright**, manager of the Natural Resources Business Center; **Deana Unger**, associate director of client services in the Office of Scholarships and Financial Aid; and **Sue Walker**, business center manager for the Department of Agronomy and Horticulture. 🏆

Congratulations



April Program

Developing an Administrative Career in Higher Education

Wednesday, April 15

@ 11:45-1:00

East Campus Union, 33rd and Holdrege streets

Christine Jackson, vice chancellor, Business and Finance

In higher education, most administrators move into their positions after working in a faculty position. Vice Chancellor Jackson has climbed the higher education administrative ladder separately from the faculty ranks. Find out what steps she took to build her higher education career while still balancing the needs of her family. ☎

Social Consciousness Project



At the April meeting, UAAD will collect shampoo, conditioner and body wash for Lighthouse. Full- or travel-size containers are accepted.

Lighthouse is a nonprofit after-school program for Lincoln youth in grades 6-12. Through the toothpaste/toothbrush drive in March, UAAD collected 12 toothbrushes, 14 travel-size tubes of toothpaste, 15 containers of floss and a \$3 donation for Lighthouse. ☎

MARK YOUR CALENDAR

Recent Updates in Employment Law
UAAD Professional Development Event
presented by Woods & Aitken LLP &
the Nebraska State Bar Association

April 8
2-4 p.m.
Nebraska Union

Annual picnic
May 20
Location and program TBA

100 Blogs that Will Save You Time & Make You More Productive

By Alisa Miller

Today's busy lifestyles require that everyone put in extra hours when it comes to careers, family, and even free time. Learn how to better manage your time to get more done in less time. The following blogs will help you find ways to become more productive whether it's at home or work – and no matter what profession you have. Entrepreneurs, professors, students, creatives, technology buffs and even those just looking for inspiration for productive lives will find blogs with plenty of information and suggestions to get things done more efficiently.



Top Recommendations

1. **Stepcase Lifehack** - Streamline technology, work and money
2. **Zen Habits** - Tips to simplify your life
3. **Simple Productivity Blog** - Productivity, simplicity and technology
4. **Productivity in Context** - Productivity and organizational skills
5. **Scott H. Young** - Work/life balance
6. **Get Everything Done** - Time management, personal organization
7. **Productivity 501** - Time management, money, organization and technology
8. **The Slacker Method** - Simple time-management tools
9. **Productive Flourishing** - Quick tips for improving productivity
10. **Dumb Little Man** - Productivity, money and life balance

For a full list of the top 100 work blogs, visit
<http://is.gd/ivfC>. ☎